



The Disability Federation of Ireland

Developmental Evaluator of Assistive Technology Passport Project

Project Title: Developmental Evaluation of Assistive Technology Passport Project

Issue Date:	4/04/2022
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Deadline for Receipt of Applications:	5.00pm 20 th April 2022

PROJECT BACKGROUND

The purpose of this role is to carry out a developmental evaluation of an AT Passport Project, funded by the HSE CREATE 2021 Grant programme. The HSE Corporate Plan 2021-2024 identifies Technology and eHealth as one of the key enablers of reform in the HSE. The overall aim of AT Passport project is to develop and pilot a prototype AT Passport (web portal and app) across five participating partner organisations: Enable Ireland, the Disability Federation of Ireland, St. John of God Community Services, MS Ireland and Headway Ireland.

WHY ASSISTIVE TECHNOLOGY?

Assistive technology (AT) enables people to live healthy, productive, independent, and dignified lives, and to participate in education, the labour market and civic life. AT reduces the need for formal health and support services, long-term care and the work of caregivers. Without AT, people are often excluded, isolated, and locked into poverty, thereby increasing the impact of disease and disability on a person, their family, and society. The AT Passport will be a record of what AT an individual needs to live their best lives at home, in education, at work and in their communities. It engages the user in all stages of their AT journey, while offering the State value for money by reducing the overhead of administration and undue duplication of services which increase the costs of AT service provision. This innovative concept can now be developed, piloted and evaluated through the HSE CREATE grant support. Its success will play a key role in the transformation of Assistive Technology services in Ireland, and potentially internationally. The AT Passport is the foundation stone for a national AT ecosystem.

Developmental Evaluation Approach & Expected Activities

A developmental evaluation approach has been selected for this project due to its complexity and the fact that this is an early staged innovation project. This approach is also much suited to situations where there are many unknowns but includes the need to adapt to emerging conditions and use what is learned along the way. This means that the evaluation process itself will shift from a historical account of what happens to being part of the innovation team creating the future.

The expected activities for the developmental evaluator will be to:

- Support continuous learning and evaluation across stakeholders including the first-hand experience of AT users, learnings from, the wider community (funders, other grant holders and CHAT) external expertise (Microsoft) and policy (SDGs, UN CRPD, NDIS, New Directions, CES etc).
- Work directly with AT Passport Project Manager to develop and deliver agreed evaluation objectives to ensure the delivery of the overall project objectives.
- Collect and analyse real-time data to guide informed and ongoing decision making as part of the co-design, development and implementation process of the AT project.
- Conduct and report on evaluation and data collection activities including bi-monthly learning forums (every 2 months).
- Liaise where relevant with project partners to monitor and evaluate the project learnings including AT users, staff and participating organisations.
- Support continued research of the wider context of Assistive Technology in Ireland and applying to the overall learnings.
- Deliver a final evaluation report of the pilot project including recommendations.

EXPECTED TIMESCALE AND OUTPUTS

The expected project duration is 12-18 months commencing in May 2022. The main output of the proposed project will develop a final research report that includes an evaluation and learnings of the overall project.

DATA COLLECTION REQUIRMENTS

It would be required that any work carried out on this project adhere to the collection of data in accordance with agreed procedures and as required by DFI and all project partners. All tasks must be GDPR compliant which will include but is not limited to compliance with all DFI's GDPR policies and procedures, ensuring personal responsibility for implementing safeguards and measures as directed, to minimize exposure to breach GDPR.

PROPOSAL & SCORING CRITERIA

All applicants are requested to forward a project proposal in order to be included in the tender process. The criteria expected in this is outlined below along with the weighted scoring assigned to each area section. This will be evaluated by a panel of 4 people made up of representatives from the partner organisations. The deadline for receiving proposals will be Wednesday 20th April at 5pm.

REF	REQUIREMENTS	Weighted score
1	A detailed overview of the methods you will employ to carry out the evaluation with an emphasis on supporting continuous learning and applying through the evaluation process. (max 600 words)	30%
2	Previous experience of carrying out evaluation projects and any relevant experience with a developmental evaluation approach. (max 500 words)	20%
3	Your experience and knowledge of Assistive Technology and/or similar projects. (max 500 words)	20%
4	A detailed costings for the overall project inclusive of VAT.	30%

Next stage

The successful application will be asked to attend a panel interview and all other applicants will be notified when a final selection has been made. DFI may ask for references at this stage of the process.